

# Informational Letter for the 52<sup>nd</sup> Annual TSCA State Show August 31, 2017 thru September 3, 2017

July 27, 2017

Hello to all Saddle Clubs & Members!

Once again, we are winding down another show year and closing in on the completion of our 52<sup>nd</sup> year and State Show. I hope everyone has experienced a great season so far.

We are planning another successful and fun show this year. The information in this packet is provided to help ensure that you have everything you need to prepare your club and members for the upcoming state horse show.

Please note that the show **starts daily at 8:00 A.M.** on Friday, Saturday and at **9:00 A.M.** on Sunday. Thursday Classes will start at **5:00 P.M.** All **gaited horses** need to report to DQP area 1 hour before the class begins.

**Note: WHOA Rule change for Thursday night riders 11 & Under:** ASTM-SEI approved headgear (helmets) will be required for all classes regardless of age group (17 & Under or Open). This is a new safety rule.

## PACKET CONTENTS

In this packet you will find all the information needed to sign up for the 2017 State Show.

1. (1) Informational Letter
2. (10) 2017 Show Bills
3. Checklist of items to return with entries. **Checklist must be filled out, signed, and returned.**
4. Sign-up/entry sheets for each day of the show (Club Points Books and your most current Member List **MUST** be Included)
5. (10) WHOA Pre-entry sheets for all gaited classes. These forms must be completely filled out and signed by all riders.
6. (2 sets) 2017 TSCA Rules & Regulations
7. (1) Rules, Entry Changes, and Keyhole Representative Sheet – Rules rep should be your President or Vice - President **ONLY**. Entry changes must be a club officer. The Keyhole Judge must also be listed here if club is draw 5, 10, 15, 20, or 25.
8. The ticket gate work schedule will be in the packet from the Ticket Manager.
9. Club draw number and class work schedule will be given out during the meeting.

## SIGN-UP REQUIREMENTS/CHECKLIST:

1. All Sign-up sheets need to be mailed (postmarked) **NO LATER THAN AUGUST 15, 2017.**
2. You **MUST** return Items #3, #4, #5, and #7
3. A **Copy of current Negative Coggins** results valid through September 4<sup>th</sup>, 2017 for each entered horse (and if required, health papers) are to be labeled at the top with each riders name.  
**NOTE: The entire Club Packet could be rejected and returned if ALL Coggins and other information are not included! We will no longer accept coggins via email, fax, or text.**
4. Please make sure your members know their club draw number (1–36) and qualifying round (1–5)
5. ALL Entry Fees are \$7.00 per class
6. **One check** from your club is to be made out to “TSCA” for **ALL** sign ups. (No individual member checks will be accepted.)
7. **NOTE - VERY IMPORTANT: POINTS BOOKS MUST** be returned with your sign up information along with your most current club **Member List**. This information must be neat and organized, as it will be used to verify that all riders have met the minimum ride requirements. Where a rider disqualifies or does not place, the **results/points must indicate participation** so that it can be counted toward the minimum ride requirements.

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**CLASS DUTIES & ASSIGNMENTS FOR EACH CLUB:**

1. Each club will need to report to the announcer's booth 30 minutes before their assigned class starts to be ready to work.
2. **Class Assignment:** Your club members are required to work during your assigned class(es). All workers must be at least 18 years old. Each club must provide people for the following:
  - (2) People in the booth recording times and watching for qualified and DQ rides.
  - (1) Ringmaster
  - (2) People at the entry gate of the Arena to make sure that each rider is following TSCA Rules and Regulations. (such as attire, tack, etc.)
  - (1) Person at the End Gate of the arena to let the tractor driver into the Arena for all drags during the class.
  - (4) People setting up equipment and handing out awards/trophies.

**NOTE:** We are providing a full time announcer for the show, so club members will not be required to announce.

3. **FINE for Not Working:** If for any reason a club chooses to not work the assigned classes or gate duties, a \$250.00 fine will be charged for each. The fine **MUST** be paid before the end of the show in order to pay the club that has worked in their absence. At the discretion of the TSCA the club can be brought before the Executive Officers for consideration of suspension.
4. **KEYHOLE Judges:** Clubs that **draw positions 5, 10, 15, 20, or 25** will need to provide one Rules and Regulation person to judge the Keyhole Class on Saturday. These clubs will only be responsible to judge the class, not set it up.
  - **NOTE:** The name of the Keyhole Judge must be recorded on the **Rules, Changes, and Keyhole Rep form.**

**Mail All Sign-up Information listed on the checklist to (Do not include leftover tickets, ticket money, or stall money):**

Judy Morgan  
TSCA Show Coordinator  
3055 Old Lebanon Dirt Road  
Mt. Juliet, TN 37122  
Email Address: [webmaster@tennesseesaddleclubs.com](mailto:webmaster@tennesseesaddleclubs.com) Phone: 615-347-5418

**TICKET INFORMATION and GATE ASSIGNMENTS:**

1. One check from your club is to be made out to "TSCA" for all ticket sales. (No individual member checks will be accepted.)
2. Advance ticket sales money and excess tickets needs to be mailed (postmarked) **NO LATER THAN AUGUST 15, 2017.**
3. Each Club will be assigned a Ticket Gate time. Jacqueline Owen will be the person that you will need to contact at the show on your assigned day and time to work. You must report 30 minutes before scheduled work time to get the tickets and money. Three workers are needed to work the gate.

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**Mail Ticket Money and Leftover Tickets to:**

Jacqueline Owen  
TSCA Ticket Secretary  
1913 Highway 231 S.  
Bethpage, TN 37022-8528  
Email Address: [jrowen01@gmail.com](mailto:jrowen01@gmail.com)  
Phone #: 615-388-5962

**CAMPSITES & STALLS:**

1. All Campsites/Stall reservations MUST be paid or postmarked by August 15, 2017.
2. Make checks payable to: TSCA
3. **NOTE:** No one will be allowed on the grounds until **3:00pm on Wednesday, 8/30.**

**Mail Campsite/Stall Information to:**

Kelli Dunn  
PO Box 66  
Alexandria, TN 37012  
Cell #: 615-489-0837  
Email: [Kelli.tsca@gmail.com](mailto:Kelli.tsca@gmail.com)

**GENERAL INFORMATION:**

1. We have 36 Clubs – The arena drag will be after every 18 horses that have run.
2. There will be a board at the arena for all classes and entries to be posted. Speed Events will be posted in order by round. These sheets will only show what was turned in by August 15.  
**Note:** Scratches or substitutions are not reflected on these sheets.
3. Where it is necessary to split a class for judged events, we plan to have that done in advance in order to make it easier for the riders to know when they need to be ready to enter the arena.
4. **Church Service:** There will be a Sunday Church Service from 8:00 – 8:30am and the show will start at 9:00am.
5. **Change in Entry Fee:** for each class has increased to \$7.00. The Rules and Regs form and Entry Change Rep form have been combined into one single form.
6. **Age Verification:** Birth certificates are not required to be turned in, but all parents must be prepared to provide a birth certificate if a minor child's age is questioned.

If anyone has questions or needs additional information, please contact me.

I hope everyone finds this information useful and helpful. Let's have a great Tennessee Saddle Clubs Association 52<sup>nd</sup> Annual State Show.

*Judy Morgan*

TSCA Show Coordinator 2017  
Mobile: 615-347-5418 (Call or text)

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**ENTRY PACKET CHECKLIST – MUST be included with your packet**

**Coggins Test Results:**

- Make sure that the Coggins is valid through at least September 4<sup>th</sup>, 2017.
- Make sure that the horse name on the entry matches the one on the Coggins.
- Make sure that the exhibitor's name is written at the top of the Coggins. Coggins owners and riders are not always the same. If the exhibitor's name is not at the top we cannot complete the sign up.
- Make sure copies are legible. If we cannot read it, we will not accept it.

**Other Information that must be included:**

- Rules, Entry Changes, and Keyhole Representative Sheet
- Point Book
- Current member list
- Entry Forms – **All** forms must be returned, including the blank forms.
- Fees – All fees are due with the entries. Classes are \$7.00 each.  
Make Checks Payable to TSCA.

**Calculate Total Number of Entries:**

<u>Day</u>	<u># Entries</u>
Thursday (Gaited Judged)	_____
Friday (Western Judged)	_____
Friday Evening (Poles)	_____
Saturday (Games)	_____
Sunday (Games)	_____
Total entries x \$7.00 =	_____

Please do not mail your packet, if all items are not included, complete, and checked off of the list.  
Signature and Date of person completing packet:

\_\_\_\_\_  
Signature of club representative

\_\_\_\_\_  
Date